

PENGUMUMAN



UUM
Universiti Utara Malaysia

JABATAN HAL EHWAL AKADEMIK

PROCEDURES FOR REGISTERING INTERSESSION COURSES 2016/2017 (A163) SESSION

Registration Period: 15 May – 15 June 2017
Intersession Date: 2 July – 19 July 2017
Method: On-Line

| Year | | | 2017 | | | | | | |
|-------|-----------------|-------------------------------------|------|------|-----|-----|-----|-----|----|
| Month | | | MAY | JUNE | JUL | JUL | JUL | AUG | |
| Date | | | 15 | 15 | 2 | 19 | 23 | 25 | 10 |
| | Period | Matter | | | | | | | |
| 1 | 15.5 -15.6.2017 | Course (A163) Registration (Online) | | | | | | | |
| 2 | 2.7 - 19.7.2017 | Lectures Period | | | | | | | |
| 3 | 19.7.2017 | Course Withdrawal Deadline | | | | | | | |
| 4 | 23 – 25.7.2017 | Examination Period | | | | | | | |
| 5 | 6.8.2017 | Announced of Examination Result | | | | | | | |

1.0 Announcement for students

- 1.1 Students can access the timetable through the portal on <http://portal.uum.edu.my> from **10 May 2017**. Please enter *User name* and *Password*.
- 1.2 Students should print the lecture timetable in their portal for reference during the course registration week (15 May – 15 June 2017)
- 1.3 The rate of payment is as follows:

| Num. | Matter | Total Charge |
|------|------------------------------------|---|
| 1. | Charge for 1 credit hour (RM40.00) | RM120.00 (For 3 credit hours) RM160.00 (for 4 credit hours) |
| 2. | Accommodation (RM8.00)/day | RM200.00 (for 25 days) |

- 1.4 Payment by cash can be made at any Bank Islam Malaysia Berhad (BIMB) Branch by completing bill payment slip latest on **15 June 2017**. Here is a guide filled payment slip:
 - Name of Student
 - Identification Card Number
 - Pay To : UUM (following number of credit hours)
 - Purpose of Payment: other charges
 - Amount of payment (based on credit hours registered)
- 1.5 Accommodation is available in the **TNB Students Residential Hall**. Please Contact Pn. Sariza Salim of the Student Accommodation Centre (SAC) at 04-928 4154 for enquiries about accommodation. Payment of accommodation can be made at Student Accommodation Centre counter

1.6 The list of UUM Courses is as follows:

| Num. | Code and Course | Day |
|------|----------------------------------|----------|
| 1. | SQQM1023 MANAGERIAL MATHEMATICS | SUNDAY |
| 2. | SQQS1013 ELEMENTARY STATISTICS | TO |
| 3. | BEEB1013 PRINCIPLES OF ECONOMICS | THURSDAY |

1.7 Students who defer their studies/are suspended or will undergo practicum are **not allowed** to take the intersession courses.

1.8 The Complete results of students taking the Intersession Courses will be announced on **6 August 2017 (subject to changes)**.

1.9 A student can be barred from taking examination if he/she does not attend at least 80% of lectures.

1.10 Students must follow all the procedures and the rules such stipulated.

1.11 A class that does do not have 30 students will be closed and all the payment will be refunded to those affected students.

1.12 For further information and enquiries, please contact:

- HEA: 04-928 3322 (Lecture Timetable)
- SAC: 04-928 4154 (Lodging)
- Bendahari: 04-928 3208 (Fees)
- Lablary: 04 928 3618 **(2 July – 25 July 2017 / 8:00 am – 6:00 pm)**

CONDITIONS

1.13 Bachelor Degree (Fulltime) who wish to register for the intersession courses are subjected to the following criteria:

- a) Course registered via online in stipulated time period;
- b) Register for a maximum of 8 credit hours;
- c) Pay RM40.00 for each credit hour;
- d) Only repeatersor final semester student;
- e) Students are allowed to withdraw from the intersessionon **2 Julai – 19 July 2017**.
- f) Any payments that have been made will not be restored.

Directive:

Director, Academic Affairs Department