



BORANG A

Ketua Pegawai Eksekutif
Agensi Kelayakan Malaysia
Tingkat 14B, Menara PKNS-PJ
No 17, Jalan Yong Shook Lin
46050 Petaling Jaya
Selangor Darul Ehsan

PERMOHONAN BAGI PERAKUAN AKREDITASI SEMENTARA PROGRAM ATAU KELAYAKAN

Nama pemberi pendidikan tinggi:

Alamat:
.....
.....

No.Telefon: No.Faks: E-mel:

Pegawai yang boleh dihubungi:

Nama (gelaran):

Jawatan:

No. Telefon: No. Faks: E-mel:

Butiran program atau kelayakan:

Nama program atau kelayakan:

*Bidang pengajian:

*Kod bidang pengajian negara:

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 * Sila rujuk *detailed field* seperti yang disenaraikan dalam National Education Code Manual

Tahap:

Tahun:

Bahasa pengantar:

Mod pengajian:

[Sila tandakan [/] jika berkenaan]

Konvensional

Sepenuh masa

Separuh masa

Bukan Konvensional

Pembelajaran jarak jauh: Sepenuh masa

Pembelajaran jarak jauh: Separuh masa

Lain-lain:.....

(Sila sediakan butiran lanjut)

Tempoh pengajian:

Sepenuh Masa: semester panjang
..... semester pendek

Separuh Masa: semester panjang
..... semester pendek

Kaedah penyampaian:

.....
(cth: kuliah, tutorial, e-pembelajaran)

Kaedah pelaksanaan program (sila tanda [/] jika berkenaan):

Sendiri

Kerjasama

.....
(cth. 3 + 0 dengan Universiti X. Sila lampirkan MoU/MoA atau butiran lain yang berkaitan)

Lain-lain:

.....
(sila sediakan butiran lanjut)

Badan penganugerahan:

.....

Jumlah fi pengajian: RM.....

Bersama-sama ini disertakan *Demand Draft* (No:) dibayar kepada “ Agensi Kelayakan Malaysia” bagi pembayaran permohonan perakuan akreditasi sementara dan salinan *Demand Draft* tersebut.

Jumlah bayaran (*sila tanda [/] jika berkenaan*):

- RM 3,500.00 (Sijil)
- RM 4,000.00 (Diploma dan Diploma Lanjutan)
- RM 5,500.00 (Sijil Siswazah, Diploma Siswazah, Sijil Pascasiswazah dan Diploma Pascasiswazah)
- RM 7,500.00 (Sarjana Muda, Sarjana dan Kedoktoran)

* *Sila catatkan nama pemberi pendidikan tinggi di belakang Demand Draft*

Turut disertakan:

- (i) Empat salinan bercetak dan empat *softcopy* dokumen MQA-01 atau dokumen yang berkaitan yang dikehendaki oleh MQA atau badan profesional; dan
- (ii) Satu salinan perakuan pendaftaran institusi / bukti penubuhan institusi.

Cop rasmi:

.....
Tandatangan dan nama pegawai

Tarikh:

Untuk kegunaan pejabat sahaja:

(*Sila tanda [/] jika berkenaan*)

- Demand Draft* (asal dan salinan);
- Empat salinan bercetak dan empat salinan *softcopy* dokumen MQA-01 atau dokumen yang berkaitan yang dikehendaki oleh MQA atau badan profesional; dan
- Satu salinan perakuan pendaftaran institusi /bukti penubuhan institusi.

Nama pegawai penerima:

Tandatangan:

Tarikh:

LISTING OF THE NEC FIELDS OF EDUCATION AND TRAINING

BROAD FIELD		NARROW FIELD		DETAILED FIELD	
0	GENERAL PROGRAMMES	01	Basic / broad, general programmes	010	Basic / broad, general programmes
		08	Literacy and numeracy	080	Literacy and numeracy
		09	Personal skills	090	Personal skills
1	EDUCATION	14	Teacher training and education sciences	141	Teaching and training = 143 + 144 + 145 + 146
				142	Education sciences
				143	Training for preschool teachers
				144	Training for teachers at basic levels
				145	Training for teachers with subject specialisation
				146	Training for teachers of vocational subjects
2	ARTS AND HUMANITIES	21	Arts	211	Fine arts
				212	Music and performing arts
				213	Audio-visual techniques and media production
				214	Design
				215	Craft skills
		22	Humanities	221	Religion
				222	Languages = 223 + 224
				223	National Language
				224	Other languages
				225	History and archaeology
				226	Philosophy and ethics
227	History, philosophy and related subjects = 225 + 226				
3	SOCIAL SCIENCES, BUSINESS AND LAW	31	Social and behavioural science	311	Psychology
				312	Sociology and cultural studies
				313	Political science and civics
				314	Economics
		32	Journalism and information	321	Journalism and reporting
				322	Library, information, archive
		34	Business and administration	341	Wholesale and retail sales
				342	Marketing and advertising
				343	Finance, banking, insurance
				344	Accounting and taxation
				345	Management and administration
				346	Secretarial and office work
				347	Working life
38	Law	381	Syariah Law		
4	SCIENCE, MATHEMATICS AND COMPUTING	42	Life science	421	Biology and biochemistry
				422	Environmental science
		44	Physical science	441	Physics
				442	Chemistry
				443	Earth science
		46	Mathematics and Statistics	461	Mathematics
				462	Statistics

BROAD FIELD		NARROW FIELD		DETAILED FIELD	
		48	Computing	481	Computer science
				482	Computer use
5	ENGINEERING, MANUFACTURING AND CONSTRUCTION	52	Engineering and engineering trades	521	Mechanics and metal work
				522	Electricity and energy
				523	Electronics and automation
				524	Chemical and process
				525	Motor vehicles, ships and aircraft
				526	Civil engineering
				527	Material engineering
		54	Manufacturing and processing	541	Food processing
				542	Textiles, clothes, footwear and leather
				543	Materials (wood, paper, plastic and glass)
				544	Mining and extraction
58	Architecture and building	545	Applied science		
		581	Architecture and town planning		
		582	Building		
6	AGRICULTURE AND VETERINARY	62	Agriculture, forestry and fishery	621	Crop and livestock production
				622	Horticulture
				623	Forestry
				624	Fisheries
		64	Veterinary	641	Veterinary
7	HEALTH AND WELFARE	72	Health	721	Medicine
				722	Medical services = 725+726+727
				723	Nursing and caring
				724	Dental studies
				725	Medical diagnostic and treatment technology
				726	Therapy and rehabilitation
				727	Pharmacy
		76	Social services	761	Child care and youth services
				762	Social work and counseling
8	SERVICES	81	Personal services	811	Hotel, restaurant and catering
				812	Travel, tourism and leisure
				813	Sports
				814	Domestic Services
				815	Hair and beauty services
		84	Transport services	840	Transport services
		85	Environmental protection	851	Environmental protection technology
				852	Natural environments and wildlife
				853	Community sanitation services
		86	Security services	861	Protection of persons and property
				862	Occupational health and safety
				863	Military and defence



FORM A

Chief Executive Officer
Malaysian Qualifications Agency
Tingkat 14B, Menara PKNS-PJ
No 17, Jalan Yong Shook Lin
46050 Petaling Jaya
Selangor Darul Ehsan

APPLICATION FOR CERTIFICATE OF PROVISIONAL ACCREDITATION OF PROGRAMME OR QUALIFICATION

Name of higher education provider:

Address:
.....
.....
.....

Telephone No: Fax No: E-mail :

Contact person:

Name (title):

Designation:

Telephone No: Fax No: E-mail:

Details of programme or qualification:

Name of programme or qualification:

*Field of study:

*National education code:

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 * Please refer to the *detailed field* as listed in *National Education Code Manual*

Level:

Year:

Method of delivery:

Mode of study [please tick [/] where appropriate]:

Conventional

Full-time

Part-time

Non-conventional

Distance learning: Full-time

Distance learning: Part-time

Others:.....
(please provide further details)

Duration of study:

Full Time: full semesters
..... short semester(s)

Part Time: full semesters
..... short semester(s)

Mode of delivery:

.....
(e.g: lecture, tutorial, e-learning)

Method of programme implementation (please tick [/] where appropriate):

Own

Collaboration
.....
(e.g 3 + 0 with University of X. Please attached MoU / MoA or other details)

Others:
.....
(please provide further details)

Awarding body:

Total tuition fee: RM.....

Enclosed herewith a Demand Draft (No:) made payable to the "Agensi Kelayakan Malaysia " being payment for the application for certificate of provisional accreditation and a copy of the said Demand Draft.

Total Fee (please tick [/] where appropriate):

- RM 3,500.00 (Certificate)
- RM 4,000.00 (Diploma and Advanced Diploma)
- RM 5,500.00 (Graduate Certificate, Graduate Diploma, Postgraduate Certificate and Postgraduate Diploma)
- RM 7,500.00 (Degree, Master's and Doctorate)

* Please noted the name of higher education provider behind the demand draft

Also enclosed are:

- (i) Four hard copies and four soft copies of MQA-01 document or relevant document required by MQA or professional body; and
- (ii) A copy of the certificate of establishment of institution / proof of establishment of institution.

Official stamp

.....
Signature and name of the officer

Date:

For office use only:

(please tick [] where appropriate)

- Demand Draft (original and copy);
- Four hard copies and four soft copies of MQA-01 documents or relevant document required by MQA or professional body; and
- A copy of certificate of establishment of institution/ proof of establishment.

Name of receiving officer:

Signature:

Date:

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