



BORANG KEBENARAN MENGEPOS IJAZAH DAN TRANSKRIP AKADEMIK
APPLICATION FORM FOR POSTAGE OF DEGREE AND ACADEMIC TRANSCRIPT

Tarikh / Date : _____
Nama Graduan / Graduan's Name : _____
No. Matrik / *Matric No.* : _____
No. K/P / *NRIC No.* : _____
Alamat / *Address* : _____

Telefon / *Telephone* : _____

Untuk Kegunaan Pejabat
Official Use Only

Kepada / To :

Farhana Abdul Wahab
Penolong Pengarah Kanan
(*Senior Assistant Director*)
Unit Pengijazahan
(*Graduation Unit*)
Jabatan Hal Ehwil Akademik
(*Academic Affairs Department*)
Universiti Utara Malaysia
06010 UUM Sintok
KEDAH DARUL AMAN
TEL: 04-9283319/3320

Puan / *Madam*

KEBENARAN MENGEPOS IJAZAH DAN TRANSKRIP AKADEMIK
AUTHORIZATION FORM FOR POSTAGE OF DEGREE AND ACADEMIC TRANSCRIPT

Saya mengaku akan bertanggungjawab di atas tindakan memberi kebenaran ini dan tidak akan membuat sebarang tuntutan terhadap Universiti sekiranya Ijazah dan Transkrip Akademik berkenaan rosak atau hilang.

I declare I will be responsible for the action of this permission and will not take any claim against the University if the Degree and Academic Transcripts damaged or missing.

Kerjasama dan jasa baik puan di dalam perkara ini amatlah dihargai dan didahului dengan ucapan terima kasih.
Your kind cooperation in this matter is highly appreciated.

Nota / Note :

- 1) Sila sertakan salinan Mykad, salinan resit bayaran graduasi, sampul pos laju yang disediakan oleh Pos Malaysia Berhad (seperti di lampiran 1)
Kindly attach a copy of Mykad, graduation payment receipt, post-envelope of 'Pos Laju' which is provided by Pos Malaysia Berhad (as per appendix 1)
- 2) **TIDAK AKAN DIBERIKAN** Ijazah dan Transkrip Akademik sehingga semua jumlah hutang diselesaikan.
WILL NOT BE GIVEN his or her Academic Transcript and the bestowed degree until the arrears have been settled.
- 3) Permohonan mengedpos ijazah dan transkrip akademik hanya digunapakai di dalam Malaysia sahaja.
Application for postage of degree and academic transcript applicable in Malaysia only.

Terima kasih.

Thank you.

Yang Benar
Yours Sincerely

(_____)

LAMPIRAN 1 / APPENDIX 1

