

PENGUMUMAN



UUM
Universiti Utara Malaysia

JABATAN HAL EHWAL AKADEMIK

PROCEDURES FOR REGISTERING INTERSESSION COURSES 2017/2018 (A173) SESSION

Registration Period: 4 June – 28 June 2018

Intersession Date: 1 July – 18 July 2018

Method: On-Line

Year			2018						
Month			MAY	JUNE	JUL	JUL	JUL	JUL	AUG
Date			4	28	1	18	22	24	5
	Period	Matter							
1	4/6 -28/6/2018	Course (A173) Registration (Online)							
2	1/7 – 18/7/2018	Lectures Period							
3	18/7/2018	Course Withdrawal Deadline							
4	22 – 24/7/2018	Examination Period							
5	5/8/2018	Announced of Examination Result							

1.0 Announcement for students

- 1.1 Students can access the timetable through the portal on <http://portal.uum.edu.my> from **4 June 2018**. Please enter *User name* and *Password*.
- 1.2 Students should print the lecture timetable in their portal for reference during the course registration week (4 – 28 June 2018)
- 1.3 The rate of payment is as follows:

Num.	Matter	Total Charge
1.	Charge for 1 credit hour (RM40.00)	RM120.00 (For 3 credit hours) RM160.00 (for 4 credit hours)
2.	Accommodation (RM8.00)/day	RM200.00 (for 25 days)

- 1.4 Payment by cash can be made at any Bank Islam Malaysia Berhad (BIMB) Branch by completing bill payment slip latest on **28 June 2018**. Here is a guide filled payment slip:
 - Name of Student
 - Identification Card Number
 - Pay To : UUM (following number of credit hours)
 - Purpose of Payment: other charges
 - Amount of payment (based on credit hours registered)
- 1.5 Accommodation is available in the **TNB Students Residential Hall**. Please Contact Student Accommodation Centre (SAC) at 04-928 4166/4154 for enquiries about accommodation. **Payment of accommodation can be made at Student Accommodation Centre caunter during office hours.**

1.6 The list of UUM Courses is as follows:

Num.	Code and Course	Day
1.	SQQM1023 MANAGERIAL MATHEMATICS	SUNDAY TO THURSDAY
2.	SQQS1013 ELEMENTARY STATISTICS	
3.	BEEB1013 PRINCIPLES OF ECONOMICS	
4.	BWFF2033 FINANCIAL MANAGEMENT	

- 1.7 Students who defer their studies/are suspended or will undergo practicum are **Not Allowed** to take the intersession courses.
- 1.8 The Complete results of students taking the Intersession Courses will be announced on **5 August 2018 (subject to changes)**.
- 1.9 A student can be barred from taking examination if he/she does not attend at least 80% of lectures.
- 1.10 Students must follow all the procedures and the rules such stipulated.
- 1.11 A class that does do not have 30 students will be closed and all the payment will be refunded to those affected students.
- 1.12 For further information and enquiries, please contact:
- HEA: 04-928 3322 (Lecture Timetable)
 - SAC: 04-928 4154 (Lodging)
 - Bendahari: 04-928 3208 (Fees)
 - Library: 04 928 3618 (1 July – 24 July 2018 / 8:00 am – 6:00 pm)

CONDITIONS

- 1.13 Bachelor Degree (Fulltime) who wish to register for the intersession courses are subjected to the following criteria:
- a) Course registered via online in stipulated time period;
 - b) Register for a maximum of 8 credit hours;
 - c) Pay RM40.00 for each credit hour;
 - d) Only repeatersor final semester student;
 - e) Students are allowed to withdraw from the intersessionon **1 July – 18 July 2018**.
 - f) Any payments that have been made will not be restored.

Directive:

Director, Academic Affairs Department