

**EXAMINATION UNIT NOTICE
DEPARTMENT OF ACADEMIC AFFAIRS**

SPECIAL EXAMINATION

A Special Examination shall be held for final semester students who failed one (1) or not more than two (2) courses during the Final Examination of the semester of study.

Applications to sit for the Special Examination must be made within seven (7) days after the examination results are announced. Students can upload the HEA / PEP-15 application form through the Department of Academic Affairs website at the following link: <http://hea.uum.edu.my/>.

Final semester students who will undergo/are undergoing their practicum must obtain their employer's approval to sit for the Special Examination. If the employer does not provide approval to sit for the Special Examination, the student will have to repeat the failed subject in the next semester to qualify for graduation.

If the student passes the examination taken, a fee of RM40 for 1 credit hour will be charged.

Further details are available at:

**EXAMINATION UNIT HOTLINE
04-928 3314/3328/3329**

Thank you for your time and attention.

Examination Unit, Department of Academic Affairs
Universiti Utara Malaysia
04 March 2021