



PROCEDURES FOR COURSE REGISTRATION FIRST SEMESTER 2021/2022 SESSION (A211)

Date: 25 July 2021 – 29 July 2021 (Core Courses)
1 August 2021 – 5 August 2021 (Elective Courses)
 Method: Online (Student Portal)
<http://register.uum.edu.my>

IMPORTANT DATES-ACADEMIC MATTERS

Year			2021				
Month			Oct.		Nov.		Dec.
Date			10	14	11	14	2
No.	Duration	Activity					
1	10 October – 14 October 2021	Registration for Audit Courses	Yellow	Blue			
2	10 October – 14 October 2021	Registration for Extra Credit Hours (For Final Semester Students Only)	Yellow	Blue			
3	10 October – 11 November 2021	Course Withdrawal Period (TD)	Yellow	Yellow	Blue		
4	14 November – 2 December	Course Withdrawal Period (TD) with late charges (MYR50.00/course)				Yellow	Blue

Provision of information Matters /Coordination

Last Day for Submission

1.0 INFORMATION TO STUDENTS

- 1.1 Students can access class timetables by visiting this web: <http://register.uum.edu.my> Please key-in your (User name) and (Password).
- 1.2 Course registered will be drop if students do not fulfill the course prerequisite, determined after the announcement of the examination result.
- 1.3 For the General Elective courses, students may register course offered by your Academic College but the course must not be in the list of courses from your academic programme.
- 1.4 All courses, indicated by an asterisk (*), offered during the First Semester 2020/2022 Session (A211) are conducted in English.
- 1.5 During the course registration period, students are required to print out the timetable from the portals for reference.
- 1.6 The Class Timetable is considered final only after the Add/Drop Week ends.
- 1.7 Students are required to follow all the procedures and regulations as stipulated.

2.0 RULES AND DURATIONS

- 2.1 Course registration can be done on-line via the website <http://register.uum.edu.my>.
- 2.2 Students who are inactive due to deferment of semester will not be allowed to register during the course registration week. They can only register the courses during the Add / Drop Week.
- 2.3 Students who have **OUTSTANDING DEBTS** until the current **semester (A202) ARE NOT ALLOWED** to register for courses during this exercise. Registration is only allowed during the semester A211 add/drop week if the all outstanding debt is fully settled.

- 2.4 The university will allow **Local Students who have outstanding balance NOT exceeding RM1500.00** to make register courses.
- 2.5 This provision is in accordance with the provisions of Studies for the Bachelor's Programme item 8.2 and 8.3 in the Academic Handbook which stipulate:

Item 8.2:

“Students may not be allowed to register for the following semester if they do not settle any of the payments due to the University”

Item 8.3:

“The names of students who fail to register course after the second week of the semester will be deleted from the list of UUM registered students”

- 2.6 Students are required to register for the First Semester 2021/2022 Session (A211) courses in accordance with the format prescribed in the website.
- 2.7 The course registration schedule is as follows:-
- i. **Dates for registration Core Courses**

CURRENT SEMESTER (A202)	PERIOD OF REGISTRATION VIA ON-LINE			
	DATE	START	DATE	END
7 and above	25 July 2021	12.00 PM	26 July 2021	10.00 AM
5 and 6	26 July 2021	12.00 PM	27 July 2021	10.00 AM
3 and 4	27 July 2021	12.00 PM	28 July 2021	10.00 AM
1 and 2	28 July 2021	12.00 PM	29 July 2021	10.00 AM

- ii. **Dates for registration Elective Courses**

CURRENT SEMESTER (A202)	PERIOD OF REGISTRATION VIA ON-LINE			
	DATE	START	DATE	END
7 and above	1 August 2021	12.00 PM	2 August 2021	10.00 AM
5 and 6	2 August 2021	12.00 PM	3 August 2021	10.00 AM
3 and 4	3 August 2021	12.00 PM	4 August 2021	10.00 AM
1 and 2	4 August 2021	12.00 PM	5 August 2021	10.00 AM

- 2.8 Students can begin to access the latest lecture timetables on the portal beginning **25 July 2021 (Sunday) (subject to change)**.

Office of the
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