

**PROCEDURE MINOR SELECTION PROCESS  
FOR SEMESTER 2 STUDENTS (INTAKE A222)  
DATE: 7 NOVEMBER 2023 (TUESDAY) UNTIL 9 NOVEMBER 2023(THURSDAY)**

The minor selection process for Semester 2 students of Intake A222 involves the following steps:

1. **Accessing the Student Portal:** Students are required to log in to the university's student portal using their credentials.
2. **Navigating to the Minor Selection Section:** Within the student portal, a designated section for minor selection can be found. In this section, information about available minors, prerequisites, and additional details is available.
3. **Minor Selection Period:** The minor selection window opens on November 7, 2023 (Tuesday) at 12:00 PM and closes on November 9, 2023 (Thursday) at 10:00 AM.
4. **Making the Selection:** During the designated period, students can choose one minor from the list provided. It may be necessary to confirm the selection before the deadline. The selection is typically completed through the online system by following the prompts and instructions provided in the portal.
5. **Finalization and Confirmation:** Once a student selects a minor within the stipulated time frame, the system may prompt for confirmation. It is crucial to double-check and confirm the choice before the deadline.
6. **No Changes after Deadline:** It's essential to emphasize that no changes or amendments to the minor selection will be possible after the specified deadline. Therefore, students should be certain of their choice before the deadline lapses.

Students are encouraged to review available minors, and their prerequisites, and align their choices with their academic goals carefully.

To contact the Scheduling Unit for inquiries or assistance related to scheduling matters, the provided information is as follows:

**Email:**

- ❖ [zafandi@uum.edu.my](mailto:zafandi@uum.edu.my) (04-9283312)
- ❖ [srohaya@uum.edu.my](mailto:srohaya@uum.edu.my) (04-9283341)
- ❖ [zafirah.muhammad@uum.edu.my](mailto:zafirah.muhammad@uum.edu.my) (04-9283318)
- ❖ [widya@uum.edu.my](mailto:widya@uum.edu.my) (04-9283321)
- ❖ [noradilla@uum.edu.my](mailto:noradilla@uum.edu.my) (04-9283321)
- ❖ [ezatul@uum.edu.my](mailto:ezatul@uum.edu.my) (04-9283322)

Please feel free to use the provided contact information to reach out to the Scheduling Unit for inquiries or assistance related to scheduling matters.